



Corporation des services de garde d'enfants de Nipissing  
Ouest  
West Nipissing Child Care Corporation

Administration  
131, rue Michaud Street  
Sturgeon Falls, ON  
P2B 1B9  
Tél : (705) 753-4144  
Fax : (705) 753-5422  
[www.wnccc.ca](http://www.wnccc.ca)

Garde centralisée  
Centre-Based  
Sturgeon Falls  
Tél : (705) 753-4144

White Woods  
After School Program  
Tél : (705) 753-4144

La tanière des tout-petits  
(705) 753-1123

La ruche des petites  
abeilles  
(705) 594-1090

La niche des lionceaux  
(705) 753-5757

Service de garde des  
louveteaux  
(705) 753-5289

Garde en milieu familial  
Home-Based Child Care  
(705) 753-4144

La Passerelle  
Stepping Stone  
(705) 753-4144

ON y vas  
Centre pour l'enfant  
et la famille  
Early ON  
Child & Family Centre  
(705) 753-4144

**JOB POSTING – RESOURCE CONSULTANT**

**SALARY**

**\$25.90 per hour**

**Starting date: as soon as possible**

**JOB SUMMARY**

Under the direction of the Supervisor and Executive Director, offer support to families, children, child care educators and home based child care workers. Promote the inclusion of all children, by providing training, modelling, information sharing and resources according to the policies and procedures of the West Nipissing Child Care Corporation and the special needs resourcing policies, procedures and guidelines.

**REQUIREMENTS**

Registered Early Childhood Educator Diploma or equivalent  
Requires a current first aid/CPR Level C certificate  
Current Vulnerable Sector Check  
Valid driver's license and a vehicle  
In-depth knowledge of the child's development: from birth to 12 years of age  
Possess excellent written and communication skills in both French and English  
Must be able to work independently and be part of a team  
Must be motivated and be able to take initiative  
Must have 2 years' experience working with families and children with special needs  
Must be bilingual (written and spoken in French and English)

**RESPONSIBILITIES**

Identify the children's strengths and challenges  
Maintain an active file with the use of computers, written observations, individual reports, screenings and visits.  
Work in collaboration with parents, the team, and child care staff. Ensure that an individual plan is completed and shared with parents and agencies.  
Promote the development of the child on a regular basis through: parent-child interactions, consultations, educational activities, modeling, access to resources, write and revise of specific and realistic goals.  
Maintain weekly visits to the child care services and Home Based Child Care.  
Perform any other related tasks required by the Supervisor.  
Remain professional and confidential at all times.

**Should you be interested in applying for this position, you may do by submitting a cover letter along with a resume to the attention of:**

**Josée Drouin, Supervisor**

**131 Michaud Street**

**Sturgeon Falls Ontario P2B 1B9**

**Successful candidates will be contacted only**

**Closing date is: May 16, 2025 at 1:00pm**